

 <p>REPÚBLICA PORTUGUESA EMBASSY OF PORTUGAL IN SINGAPORE</p>	<p><u>NATIONAL VISA APPLICATION</u></p> <p>– RESIDENCY –</p> <p>INTENDED STAY OF MORE THAN ONE YEAR</p> <p><i>D4 - Study, Higher Education, Students Exchange, Internships, Volunteer Work and Research</i></p>	<h1>D4</h1>
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This checklist refers to the documentation to be presented at VFS Global Visa Application Centre in Singapore for an application for a national visa for residence in Portugal (intended stay of more than 1 year).

Residency visas allow two entries and are valid for a period of 4 months. During that time, the holder of a residency visa is required to request a residency permit with the Immigration and Border Services (SEF).

In addition to the documents listed below, the following general requirements must be observed:

- The applicant is a legal resident of Singapore;
- One separate set of documents is required for each individual applicant;
- Visa applications should be submitted in advance to ensure time for competent authorities to make a decision.
- The deadline to decide on a resident visa application, except in circumstances stipulated by law, is 60 days.
- All documents must be provided in English or Portuguese, unless specifically required.
- Necessary documents being considered admissible as well as the payment of the visa fee for the administrative processing of the visa application does not entail a visa being granted, nor does it entail a refund in case of refusal.

Failure to submit all the necessary documents may lead to the rejection of the visa application. The Embassy of Portugal in Singapore reserves the right to request documents other than those mentioned above whenever deemed convenient. Refusal of the visa application shall not entitle to a reimbursement of the visa fee.

1.	Application form: All fields of the application form are mandatory, unless otherwise stated, and need to be clearly filled out. In the case of children under the age of 18, the form should be signed by both parents or by the legal guardian, who must provide proof of that capacity.	<input type="checkbox"/>
2.	2 Photos (1 glued to the application form): taken less than 6 months ago, original, passport-size, in colour.	<input type="checkbox"/>
3.	Passport (original plus one clear copy): must be valid for at least 7 months after the intended departure from Singapore, signed by the bearer, with at least two blank pages and should not have been issued more than 10 years ago.	<input type="checkbox"/>
4.	Valid travel insurance: allowing medical coverage, including medical emergencies and repatriation, valid for at least the first four months of the stay in Portugal.	<input type="checkbox"/>
5.	Proof of legal residence in Singapore (original plus one clear copy, front and back): NRIC card / Permanent Resident card / Employment Pass / Dependent Pass / Student Pass, valid for at least 6 months after the intended departure from Singapore. If the document does not have a validity date on it, a printout of the validity check done less than 15 days before lodging the application must be presented together with the document.	<input type="checkbox"/>
6.	Certificate of Clearance issued by Singapore Police Force (original plus one clear copy) with the Hague Apostille issued by the Singapore Academy of Law. Certified copies will not be accepted instead of the original. If the applicant has lived for less than one year in Singapore, the criminal record from the country of origin or the country where the applicant has resided for over a year must also be presented. Minors under the age of 16 are exempt from producing any criminal record.	<input type="checkbox"/>
7.	Proof of means of subsistence: For the purposes of proof of means of subsistence, the means from grants, scholarships (including those awarded by Camões – Instituto da Cooperação e da Língua) or through the three latest bank statements. Proof of means of subsistence can be made by submitting a term of responsibility signed by the host entity for interns or workers, as well as by the organization responsible for student exchange or volunteer programs. The term of responsibility, signed by a Portuguese citizen or	<input type="checkbox"/>

	a foreign citizen, with a residence permit in Portugal, which guarantees food and accommodation for the visa applicant, as well as the replacement of removal costs, in case of irregular stay.	
8.	<p>Specific documents:</p> <p>Research:</p> <ul style="list-style-type: none"> - Work contract or host agreement with the research centre or university, or a letter of acceptance by the research centre or university and proof of scholarship or research grant. Researchers admitted to a research centre or higher education institution officially recognized under the terms of the legislation in force (Article 91-B of Law 23/2007) are exempt from presenting health insurance or equivalent, employment contract or convention, travel insurance and means of subsistence. <p>Higher education:</p> <ul style="list-style-type: none"> - Higher education students admitted to a higher education institution officially recognized under the terms of the legislation in force (Article 91-B of Law 23/2007) are exempt from presenting health insurance or equivalent, from proving admission conditions or how they were accepted in a higher education institution, travel insurance or means of subsistence. <p>Secondary Education:</p> <ul style="list-style-type: none"> - For applicants between 14 and 21 years old; - Proof of having been admitted attending a recognized education program equivalent to levels 2 and 3 of the international standard education classification, in a student exchange framework or through individual admission to an educational project carried out by a recognized educational establishment; - Proof of having been hosted by a family or having secured accommodation in suitable facilities, within the educational establishment or elsewhere; - Proof of having been admitted attending a course of qualification levels 4 or 5 of the National Qualifications Framework (QNQ) or training courses given by educational or vocational training establishments, if they prove they have the means, travel insurance and insurance of health. <p>For internship:</p> <ul style="list-style-type: none"> - Proof that has been accepted as an intern by a certified host entity and theoretical and practical training contract, in the field of the higher education diploma that you hold or of the cycle of studies you attend, which must contain: training programme, duration of training, location and supervision conditions of the internship, characterization of the legal relationship between the intern and the host entity, mention that the internship does not replace a job and that the host entity is responsible for reimbursement to the state for the expenses of stay and removal if the intern remains illegally in National territory. <p>For volunteer work</p> <ul style="list-style-type: none"> - Contract with the host entity responsible for the volunteer program, with the duration, schedule, supervision conditions and guarantee of covering food and accommodation expenses, - Subscription of civil liability insurance by the host entity, except in the case of volunteers participating in the European Voluntary Service. 	
9.	Additional documents for minors: Parental authorization for the minor to travel and stay in Portugal for the period specified according to the reason for the stay as well as copy of the parents' identity card.	